



BRANDON SCHOOL DIVISION

February 5, 2021

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES/COMMITTEE OF THE WHOLE

TO BE HELD MONDAY, FEBRUARY 8, 2021
6:00 P.M. (In-Camera)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere
Secretary-Treasurer

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

1.02 Adoption of Minutes of Previous Meetings

- a) Board Meeting, January 25, 2021.
Adopt.

2.00 IN CAMERA DISCUSSION (COMMITTEE OF THE WHOLE)

2.01 Student Issues

- Reports
- Trustee Inquiries

2.02 Personnel Matters

- Reports
- Trustee Inquiries

2.03 Property Matters/Tenders

- Reports
- Trustee Inquiries

2.04 Board Operations

- Reports
- Trustee Inquiries

3.00 PRESENTATIONS AND COMMUNICATIONS

3.01 Presentations for Information

3.02 Communications for Information

3.03 Communications for Action

4.00 REPORT OF SENIOR ADMINISTRATION

- From Report of Senior Administration

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

5.02 Delegations and Petitions (Max. 15 minutes)

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Issues

5.04 Public Inquiries (Max. 15 Mins)

5.05 Motions

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

- a) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, February 22, 2021, Boardroom.
- b) Upcoming Budget Dates (Dependent on Funding):
 - Budget Presentation – 7:00 p.m., Thursday, February 18, 2021, Boardroom.
 - Budget Deliberations – 10:00 a.m. – Public Portion, (9:00 a.m. – In-Camera Portion), Monday, February 22, 2021, Boardroom.

- Public Budget Consultation/Presentations – 7:00 p.m., Monday, March 1, 2021, Boardroom.
- Final Budget Approval – 7:00 p.m., Monday, March 8, 2021, Boardroom.

Due to COVID-19:

- Brandon School Division Board Meetings will take place with no members of the public present, until further notice. We invite everyone to watch live streaming of the Board meetings on our website: <https://www.bsd.ca/board/meetings/Pages/board-meeting-live-streaming.aspx>

7.00 ADJOURNMENT



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, JANUARY 25, 2021.

**TRUSTEES PRESENT:
(VIA TEAMS)**

L. Ross, Chairperson
C. Ekenna
B. Foley
D. Kejick
J. Murray

S. Bambridge, Vice-Chairperson
K. Fallis
J. Gobeil
L. Letain

**ALSO PRESENT:
(VIA TEAMS)**

D. Labossiere, Secretary-Treasurer
M. Gustafson, Assistant Superintendent
E. McFadzen, Assistant Superintendent
B. Sangster, Recording Secretary
K. Rance, Live Streaming Video Operator

REGRETS:

M. Casavant, Superintendent/CEO

The Chairperson called the meeting to order at 6:10 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added eleven (11) items to In-Camera.

Trustee Letain added two (2) items to In-Camera.

Ms. Fallis – Mr. Ekenna

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

a) The Minutes of the Board Meeting held January 11, 2021 were circulated.

Mr. Murray – Ms. Letain

That the Minutes be approved as circulated.

Carried.

Ms. Fallis – Mr. Murray

That the Board do now resolve into Committee of the Whole In-Camera. (6:12 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN-CAMERA**2.00 IN CAMERA DISCUSSION:****2.01 Student Issues****- Reports**

- a) Mr. Denis Labossiere, Secretary-Treasurer, and Mr. Mathew Gustafson, Assistant Superintendent, provided an update on a Student Matter.
- b) Mr. Gustafson provided an update on a Student Matter.

- Trustee Inquiries**2.02 Personnel Matters****- Reports**

- a) Confidential #1 – Staffing Activity Report was presented.
- b) Mr. Gustafson provided information on a Personnel matter and answered Trustee questions.
- c) The Secretary-Treasurer and Mr. Gustafson discussed a Personnel Matter with Trustees and received Board direction.
- d) The Secretary-Treasurer provided information on two (2) Personnel Matters.
- e) The Secretary-Treasurer provided an update on a Personnel Matter.

- Trustee Inquiries**2.03 Property Matters/Tenders****- Reports**

- a) Mr. Gustafson provided an update on two (2) Property Matters.
- b) The Secretary-Treasurer provided information on two (2) Property Matters.

- Trustee Inquiries**2.04 Board Operations****- Reports**

- a) Trustee Letain spoke on a Board Operations matter.

- Trustee Inquiries

- a) Trustee Letain asked questions regarding a Board Operations Matter. Mr. Gustafson provided a response on the matter.

Mr. Gobeil – Ms. Letain

That the Committee of the Whole In-Camera do now resolve into Board. (7:01 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:08 p.m. with a traditional heritage acknowledgement.

3.00 PRESENTATIONS AND COMMUNICATIONS:**3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action**

4.00 REPORT OF SENIOR ADMINISTRATION

Mr. Mathew Gustafson, Assistant Superintendent, provided highlights on the following items from the January 25, 2021 Report of Senior Administration:

- Administrative Information
 - Celebrations:
 - Healthier Together Now Grant - \$5,000 from Prairie Mountain Health
 - Speech Language Pathology Department Initiative: Kindergarten Starter Packs
- Business Arising for Board Action:
 - Senior Administration Response to Trustee Inquiries:
 - Response to Trustee Inquiry: "Lunch Program Policy; fees associated with Lunch Programs and why; Lunch Program procedures in each elementary school" – Mrs. Elaine McFadzen, Assistant Superintendent

Ms. Bambridge – Ms. Letain

That the January 25, 2021 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

Committee of the Whole:

December 14, 2020

- a) Education and Community Relations
The written report of the Education and Community Relations Committee meeting held on December 14, 2020 was circulated.

Ms. Letain – Mr. Ekenna

That the Report be received and filed.

Carried.

- b) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on December 14, 2020 was circulated.

Ms. Bambridge – Mr. Gobeil

That the Report be received and filed.

Carried.

- c) Personnel and Policy
The written report of the Personnel and Policy Committee meeting held on December 14, 2020 was circulated.

Mr. Murray – Ms. Fallis

That the Report be received and filed.

Carried.

Committee of the Whole:
January 11, 2021

- a) Education and Community Relations
The written report of the Education and Community Relations Committee meeting held on January 11, 2021 was circulated.

Ms. Letain – Ms. Kejick
That the Report be received and filed.
Carried.

- b) Finance and Facilities Committee Meeting
The written report of the Finance and Facilities Committee meeting held on January 11, 2021 was circulated.

Dr. Ross – Mr. Murray
That the Report be received and filed.
Carried.

- c) Personnel and Policy
The written report of the Personnel and Policy Committee meeting held on January 11, 2021 was circulated.

Mr. Murray – Mr. Ekenna
That the Report be received and filed.
Carried.

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Matters

- a) e-bulletin – December 2, 2020
- b) e-bulletin – December 16, 2020
- c) e-bulletin – January 6, 2021
- d) e-bulletin – January 20, 2021

Trustee Bambridge spoke on the Manitoba School Boards Association's (MSBA) student citizenship award program, noting that the deadline for nominations has been extended to Friday, February 5, 2021.

Trustee Bambridge announced that the Honourable Cliff Cullen is now the Minister of Education, and the Brandon School Division welcomes him into that portfolio and looks forward to working with him.

Point of Privilege:

Trustee Bambridge stated that Monday, January 25, 2021 was the United Nations' International Day of Education. Nine years ago, she attended the world congress on education in South Africa. They started off the congress with seven minutes of silence as the names of people who were fighting for global education and had lost their lives were displayed. Most of the sessions Trustee Bambridge attended were about equity in education, and she added that we are very blessed in Manitoba and in Canada, but there are still huge inequities in education. In many places around the world, children cannot get an education. There are massive numbers of students in refugee camps where

education is just not an option. There are also places in the world where education is based on gender and education is denied. We have places here in our province where students cannot receive a high school education in their communities and they must travel and live elsewhere. We have a long way to go to achieve equity in education. Trustee Bambridge's hope is that someday, these issues do not exist.

Trustee Ross thanked Trustee Bambridge for speaking on this matter.

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

02/2021 Ms. Bambridge – Ms. Fallis

That the Board approve the research request from Joanna Ford, Brandon School Division, for the research project entitled "*Making Community Connections a Priority in High School Curricular Planning for Young Adult Newcomers*".

Carried.

03/2021 Mr. Murray – Mr. Gobeil

That the tender for the supply and installation of Photocopier Equipment from Konica Minolta Business Solutions (Canada) Ltd. in the amount of \$510,380.00 (plus applicable taxes) for 60 months for 64 units, be accepted.

Carried.

04/2021 Ms. Letain – Mr. Ekenna

That the Auditor's Engagement Letter regarding the Audit for the fiscal year ended June 30, 2021, between the Brandon School Division and BDO Canada LLP, Chartered Accounts, be approved and that the Secretary-Treasurer be authorized to affix his signature thereto.

Carried.

05/2021 Ms. Bambridge – Mr. Foley

That Mr. Mathew Gustafson be appointed Acting Superintendent/CEO effective January 4, 2021.

Carried.

Trustee Ross commented that Dr. Casavant is absent for personal reasons, and that in his absence the Board is appointing an Acting Superintendent/CEO.

Trustee Ross thanked Mr. Gustafson for taking on this very significant and challenging work at this time, noting that the Board is confident that the Brandon School Division is in good hands.

Mr. Gustafson responded that he looks forward to working with the Board of Trustees, Administration, schools, staff and parents towards improving the Division's student achievement.

5.06 Bylaws

5.07 Giving of Notice

5.08 Trustee Inquiries

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7.00 ADJOURNMENT

Mr. Murray – Ms. Fallis

That the Board do now adjourn (7:56 p.m.)

Carried.

Chairperson

Secretary-Treasurer